The Resident Assistant (RA) holds an academic year, live-in position with Student Housing and reports to an Assistant Complex Director, while serving as the primary facilitator of a community of 25-90 residents in a specified area. The RA performs administrative, programming, and paraprofessional advising functions along with their support and implementation of student development while promoting personal, community, and global responsibility.

Interviews for this position will take place between Friday, February 5th and Sunday, February 7th, 2015. (Alternate date for Colors of KU participants available) Mandatory Information session will take place January 26th to February 1st. One session must be attended to be eligible for the interview process.

Please contact the Undergraduate Recruitment Committee at ugrhousing@ku.edu with any questions regarding interviews.

Required Qualifications:

- At least 2 semesters of residential group living experience and 30 or more credit hours by time of employment.
- Must be a full-time student with enrollment in no more than 18 undergraduate hours, or no more than 9 graduate hours per semester.
- RAs must maintain a minimum 2.5 KU cumulative GPA and be in good standing with the University and Student Housing for the duration of their employment.
- Demonstrated understanding and appreciation for diversity, including the ability to demonstrate responsibility and respect for others’ rights, feelings, diverse backgrounds, and property based on application materials and cover letter of interest in the position.

Preferred Qualifications:

- Demonstrated commitment to personal integrity, such as, modeling good judgment, ethical behavior, and adherence to laws and policies
- Positive interpersonal communication skills as shown during the in-person interview process

Major Job Responsibilities include, but are not limited to, the following:

- Build rapport and develop relationships with residents in the community through regular interaction and communication of appropriate information.
• Encourage responsible behavior in others and foster social responsibility by demonstrating ethical conduct and enforcing University and Department regulations and policies.
• Implement weekly community building opportunities and work to create an inclusive environment where residents support and care about one another.
• Engage in academic success interventions and intentional one-on-one conversations with students consistent with departmental requirements and learning outcomes.
• Respond to student issues, conflict concerns, and crisis situations.
• Facilitate problem solving and make effective referrals.
• Participate in duty coverage as the complex first-responder. This includes completing duty rounds and responding to issues as they arise.
• Maintain regular communication with supervisor and other department personnel.
• Participate in regular staff meetings, meetings with supervisor, ongoing departmental communication and training, and annual performance evaluation processes.
• Collaborate with and support other Student Housing and Student Affairs units, including hall openings/closings, room changes, and other initiatives.
• Participate in University sponsored events as assigned (e.g. Convocation, Hawk Week, Common book activities, The Big Event, etc.).
• Serve as a representative of Student Housing, Student Affairs, and the university at all times. Demonstrate a commitment to personal integrity which includes: modeling good judgment, ethical behavior, and adherence to laws and policies.
• The ability to move up to 50 pounds.
• Other related duties as assigned.

**Commitment:**

The RA position is salaried and unique; assigned duties cannot easily be translated into specific hours worked per day or week. Incumbents are required to perform regularly scheduled duties, attend meetings, and be available to residents and KU Student Housing staff. All RAs are expected to treat their RA appointment as a priority, ahead of other campus involvement. The position does not allow for involvement with academic practica, internships, or regular student teaching. All co-curricular involvement and employment must be approved by the Complex Director prior to beginning appointment.

As KU Student Housing staff, RA’s are expected to be receptive to education and information that supports and affirms students of various identities, including, but not limited to a broad spectrum of race, ethnicity, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, SES, age, religion, and ability.

**Compensation:**

Room provided when the assigned hall is open. Meal plan provided during training and when dining halls are open. In addition, first-year, Residence Hall staff will be paid $60.00 biweekly. First-year Apartment Living staff, will be paid $85.00 biweekly.
Term of Appointment:

**Residence Halls: August 5th, 2016** for staff development and training, through May 13th, 2017 – or the end of the academic year. (Including Fall break, Thanksgiving break, Winter break and Spring break)

**Apartment Living: August 5th, 2015** for staff development and training, through May 15th, 2017.

**All Positions:** Mandatory Spring orientation will take place on Saturday April 23th, 2016. Fall training will occur at the beginning of employment and does not allow for additional commitments or activities for its duration. Vacation and duty schedules are assigned by the Complex Director (CD) in cooperation with all staff according to the needs of the complex.

**Application review will begin January 26, 2016**